

ROCKTON SCHOOL DISTRICT 140

Board of Education Meeting

Wednesday, December 16, 2020

1. Call to Order

President Littlefield called the meeting to order at 6:00pm.

2. Roll Call

Shawn Connors, Josh Houghton, Chad Papke, Mary Newman, Katie Littlefield

Present Remotely: Glenn Terry, Brett Lundsten

Others Present: Cynthia Driggers, Tim Ehlers, Carson Breed

3. Pledge of Allegiance

4. Appointment of New BOE Member

President Katie Littlefield administered the oath of office to newly appointed BOE member, Cynthia Driggers.

5. Nomination and Election of Vice President

President Littlefield asked for nominations for the office of Vice President. The following were nominated:

Cynthia Driggers

President Littlefield asked if there were any further nominations. "If there are none, Nominations for Vice President are closed." Discussion was held on the candidate(s). President Littlefield called for a vote on the candidate(s) by show of hands.

Results: Chad Papke-in favor, Shawn Connors-in favor, Katie Littlefield-in favor, Mary Newman-in favor, Josh Houghton-in-favor, Cynthia Driggers-in favor, Brett Lundsten-in favor

Cynthia Driggers- 7 ayes, 0 nays

Cynthia Driggers was elected Vice President by a unanimous vote.

6. Additions/Corrections to Agenda

Addition: #12-Non-Certified Leave Request

Amber Roberson, EC Para, Leave from 12/8/20 - 2/1/21

Non-Certified Retirement

Cindy Mizner, RGS Para, Retirement Effective 12/10/2020

Addition: #12 December 2020 bills: \$248,204.92 + \$4,164.15 (bills from 12/11/2020 to present)=\$252,369.07

7. Comments from the Community

None

8. Correspondence

Mary Newman read the following correspondence:

- o Thank you card from Gail Johnson's family for the plants and angel statue sent by the BOE, RGS, WPES & SMMS
- o Thank you card from Pam Cushing for the flowers sent after her surgery.
- o Thank you card from Erin Hauser and Kindyl Etnyre for the Rockton mugs, cupcakes and treats they received.

- Thank you card from Danny Lawson at SMMS for the gift card and cake provided to those who were not working on the last SIP day.
- 4 in school suspensions at WPES
- 2 in school suspensions at SMMS
- 6 out of school suspensions at SMMS

9. Executive Session

Shawn Connor motioned into Executive Session at 6:08 pm to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student discipline (5 ILCS 120/2(c)(9), Selection of a person to fill a public office (5 ILCS 120/2(c)(3), Other matters relating to individual students (5 ILCS 120/2(c)(10), Lease of real property (5 ILCS 120/2(c)(5), Setting of sale price of real property (5 ILCS 120/2(c)(6), Sale or purchase of securities, investments or investment contracts (5 ILCS 120/2(c)(7) Lawfully closed meeting minutes (5 ILCS 120/2(c)(21) and Self-evaluation, practice and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member (5 ILCS 120/2(c)(16), seconded by Mary Newman.

10. Action on Items Arising Out of Closed Session

- 10.1 Approval of September 23, 2020 BOE Closed Session Minutes
- 10.2 Approval of October 21, 2020 BOE Closed Session Minutes
- 10.3 Approval of November 11, 2020 Committee of the Whole Closed Session Minutes
- 10.4 Approval of December 2, 2020 Special Purpose Meeting Closed Session Minutes
- 10.5 Approval of December 8, 2020 Special Purpose Meeting Closed Session Minutes

Shawn Connors motioned to approve the November 11, 2020 COW Closed Session Minutes and recommended they be open, seconded by Katie Littlefield. All in Favor, 7 ayes. Motion passed.

Shawn Connors motioned to approve the September 23, 2020 BOE, October 21, 2020 BOE, December 2, 2020 Special Purpose, December 8, 2020 Special Purpose Meeting Closed Session Minutes and recommended they are to remain closed, seconded by Brett Lundsten. All in Favor 7 ayes. Motion passed

11. Policy Report

The following policies were reviewed and presented in October and are recommended for Board approval:

- 2:260-Uniform Grievance Procedure
- 2:265-title IX Sexual Harassment Grievance Procedure
- 5:10-Equal Employment Opportunity and Minority Recruitment
- 5:20-Workplace Harassment Prohibited
- 5:220-Substitute Teachers
- 5:330-Sick Days, Vacation, Holidays and Leaves
- 7:10-Equal Education opportunities
- 7:20-Harassment of Students Prohibited
- 7:180-Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:185-Teen Dating Violence Prohibited

Shawn Connors motioned to approve the above referenced policies, seconded by Brett Lundsten. All in favor, 7 ayes. Motion passed.

12. Consent Items

Items recommended for the consent agenda are:

- Approval of Personnel
- Non-Certified Resignation

- Amanda Stewart, Traffic Director @WPES, Effective 11/13/2020
- Connor Truman, SPED Para @WPES, Effective 11/24/2020

Non-Certified Retirement

- Cindy Mizner, RGS Para, Retirement Effective 12/10/2020

Non-Certified Additional Duties

- Kyle Michowski, Traffic Director @WPES - 5 hours/week, Effective 11/16/2020

Certified Employment Changes

- Amy Dalke, Moving from PT .854 FTE to FT 100%, Effective 11/30/2020
- Sharon Crowley, Extra Class 2nd Q, Pay Stipend end of Q
- Monica Way, Extra Class 2nd Q, Pay Stipend end of Q

Certified FMLA Request

- Mallory Lewis, FMLA Effective 3/4/2020
- Samantha Hawkinson, FMLA Effective 2/1/2021
- Jenna Parrish, FMLA Effective 3/27/2021

Non-Certified Leave Request

- Amber Roberson, EC Para, Leave from 12/8/20 - 2/1/21

- Approval of RSD #140 November 2020 bills:\$289,802.97, November 2020 Payroll Liabilities \$265,768.67, November Activity Expenditures \$1,514.00
- Approval of RSD#140 December 2020 bills: \$252,369.07, December 2020 Payroll Liabilities \$377,854.59, December Activity Expenditures \$3771.64
- October 2020 Expenditures, October 2020 Revenue Report, October 2020 Operating Funds Summary, October 2020 Treasurer's Report
- November 2020 Expenditures, November 2020 Revenue Report, November 2020 Operating Funds, November 2020 Treasurer's Report
- Approval of October 21, 2020 BOE Minutes
- Approval of November 11, 2020 Committee of the Whole Minutes
- Approval of December 2, 2020 Special Purpose Minutes
- Approval of December 8, 2020 Special Purpose Minutes
- Approval of WCSEC Cooperative October 2020 Bills, Employment & Personnel Report
- Approval of WCSEC Cooperative October 2020 Financial Reports
- Approval of WCSEC Cooperative November 2020 Bills, Employment & Personnel Report
- Approval of WCSEC Cooperative November 2020 Financial Reports

Mary Newman motioned to approve the consent agenda, seconded by Katie Littlefield.

Roll Call: Katie Littlefield-aye, Mary Newman-aye, Cynthia Driggers-abstain, Chad Papke-aye, Josh Houghton-aye, Shawn Connors-aye, Brett Lundsten-aye
Motion Passed.

13. Approval of 2020 Tax Levy

Shawn Connors motioned to approve the 2020 Tax Levy, seconded by Brett Lundsten.

Roll Call: Katie Littlefield-aye, Brett Lundsten-aye, Shawn Connors-aye, Mary Newman-aye, Chad Papke-aye, Josh Houghton-aye, Cynthia Driggers-abstain

Motion Passed.

14. Approval To Go Out To Bid for O&M Projects

Approval is requested to go out to bid on the RGS roof, RGS secured entrance and WPES secured entrance.

Brett Lundsten motioned approval to go out to bid on the RGS roof, RGS secured entrance and WPES secured entrance, seconded by Katie Littlefield.

All in favor 7- ayes, Motion Passed.

15. Approval to Send out a RFP (Request for Proposal) for Lawn Service

Shawn Connors motioned approval to send out a request for proposal for lawn service, seconded by Josh Houghton.

All in favor 7- ayes, Motion Passed.

16. Approval of 2021-2022 First Student Extension

Mary Newman motioned to approve the Contract Extension with First Student, Inc. through the 2021-2022 school year, seconded by Shawn Connors.

Roll Call: Josh Houghton-aye, Mary Newman-aye, Brett Lundsten-aye, Chad Papke-aye, Katie Littlefield-aye, Cynthia Driggers-aye, Shawn Connors-aye

Motion passed.

17. Approval to continue FFRCA beginning Jan. 1st

Mary Newman motioned to continue COVID leave for staff as detailed in Families First CoronaVirus Relief Act, excluding provisions for FMLA, beginning January 1, 2021 for all employees for the FY21 school year, seconded by Katie Littlefield.

Roll Call: Shawn Connors-aye, Cynthia Driggers-aye, Katie Littlefield-aye, Chad Papke-aye, Brett Lundsten-aye, Mary Newman-aye, Josh Houghton-aye

Motion Passed.

18. New Business

- o Gail Johnson Memorial
Glenn Terry and the BOE had an extensive conversation regarding what should be done to honor the memory of Gail Johnson. Mr. Terry presented the idea of having a reading corner in the library at RGS, maybe centered around music. He also presented the idea of doing a storywalk either on the grounds or in the community. There was discussion on the pros and cons of having something off site and the ability to maintain it. Josh Houghton and Brett Lundsten contributed ideas of how the storywalk could work (via QR codes) and having the clubs in the district help to maintain the storywalk. Mary Newman suggested having the story walk at Mactown. Shawn Connors suggested that whatever is done that it be something that families could utilize.
- o Child Care with school closure follow-up
Mr. Terry advised the BOE that we currently have at least 20 employees that would need to utilize child care if the district had to switch to full remote. He also stated that employees whose positions would not be needed if school were to change to full remote have stated they would be willing to assist in providing child care. This would depend on how the school was to close. If the State ordered the closing then no one would be permitted to be on site. If we were to close due to staffing shortages then this could be an alternative to employees who would still be needed to work. At this point it's established that it would be a need and we could potentially fill that need.
- o COVID Health Update/WCHD
 - i. 3rd Qtr in-person switch
Mr. Terry informed the Board that administrators and teachers would like the next opportunity to switch to be the last one for the year. He is requesting it due to the stress and burden it puts on administration and staff. Being halfway through the year, parents

have a very clear understanding of everything that comes with both in person and remote learning. He did clarify that families new to the district will be given the choice between in person and remote.

19. Superintendent's Report

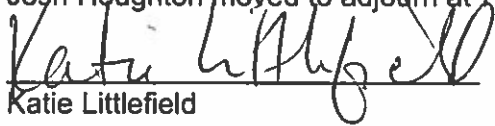
- Rotary Donation
Mr. Terry reported to the BOE that a matching grant was received by the Rockton/Roscoe Rotary allowing the purchase and distribution of Monarch Books, for K-2 grade levels for RGS and local libraries.
- FOIA Lamb-Attorney
Mr. Terry reported that an attorney had submitted a FOIA request regarding legal fees paid out in the last year.
- FOIA Smartprocure
Mr. Terry advised the BOE that he had received a FOIA request regarding purchase orders issued from September 2020 to the present.
- Copier Contract
Mr. Terry reported to the BOE that he is in the midst of receiving proposals from 3 different companies for new copiers and service agreements. He expected to have the proposals sometime in January.

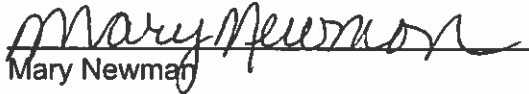
20. Members' Comments

Katie Littlefield took a moment to acknowledge that this was usually the part of the agenda where Gail Johnson would always have something positive to say. Usually thanking someone or pointing out how much she appreciated something that had been done. Katie took the opportunity to thank the PTO for everything they have done this year for staff including the holiday bingo game. She also thanked the staff, teachers and administration for everything they have done and continued to do in a very uncertain time. Holiday wishes were shared from the entire BOE.

21. Adjournment

Josh Houghton moved to adjourn at 7:10 pm, seconded by Mary Newman. Motion Carried.


Katie Littlefield


Mary Newman

